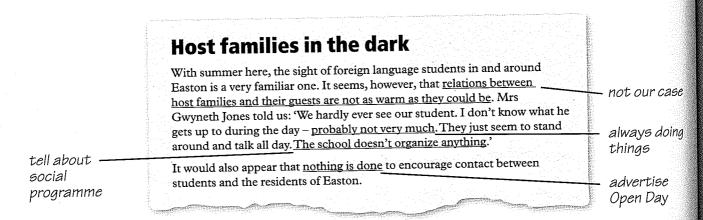
Models and tasks

On the following pages you will find a model for each of the main task types, together with an additional task. You should answer the Part 1 task on page 195, and at least one of the Part 2 tasks. Read the relevant model, then follow stages **1–9** in the Planning and checking section on page 193. In order to help you demonstrate a good range of vocabulary you should select appropriately from the Useful Language section.

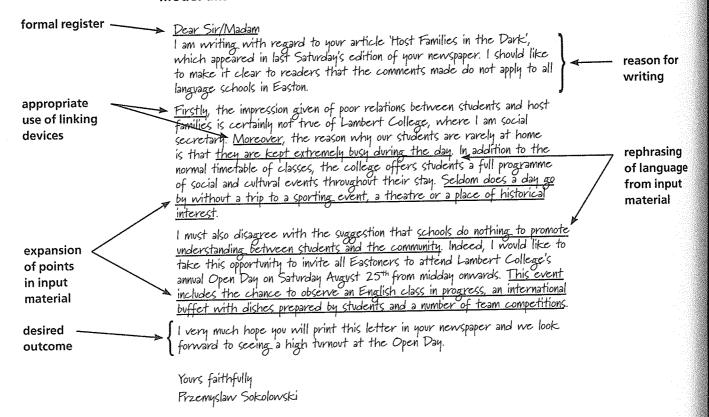
Part 1: Formal letter

You are the social secretary at Lambert College. The local newspaper has commented negatively on relations between students at the college and local people. Read the extract from the article and your notes, and write a letter to the newspaper responding to the article **and** asking them to publish the school's version of the facts.



Write your letter in 180–220 words. You do not need to include postal addresses.

Model answer



Part 2: Article

You see this announcement in an English language magazine.

Technological Revolution

We are planning to publish a series of articles on the effects of new technology on our lives today. We would like you, the readers, to write us an article, addressing the following questions:

- How important is technology in your own life?
- Have recent technological changes been for the better or for the worse?

Write your article.

Model answer

interesting title to attract reader's attention and engage his or her interest

appropriately neutral register for this task, neither very formal nor very informal

linking of points within the paragraph. Linkers more informal. Technology - a curse in disguise

The technological revolution is full of paradox: it has enabled us to communicate more easily, yet it is Killing conversation; it has supposedly freed up more time for leisure, yet it has made us slaves to our work.

Without a mobile phone, I would not be able to respond to the demands of my job. My clients would abandon me and my boss would sack me. So regrettably, and much to my family's annoyance, it is switched on 24 hours a day. I can spend whole weekends without saying a word to my husband or children, either because I am on the phone, or because they are too angry to want to speak to me.

My attitude to the computer is <u>equally</u> ambivalent. Thanks to my <u>laptop</u> I can reply to emails from almost anywhere as soon as I receive them. But the faster I work, the greater my clients' expectations become of me, and consequently the more pressures I create for myself.

Even in the home the computer seems to create more problems than it resolves. My husband and I are now in the habit of doing our supermarket shopping on the Internet. This means we have more time to watch a DVD or one of the 200 or so digital TV channels we have access to, but it also helps to cut us off from human contact and turn us into anti-social, overweight couch potatoes.

All of this leads me to the conclusion that mobile phones and computers should carry a government health warning: technology can seriously damage your health and your personality.

strong opening paragraph to encourage reader to go on reading

opinion expressed in each paragraph

linking between paragraphs

each paragraph devoted to different area of technology

leaving the reader something to think about

Task

You see this announcement in an English language magazine.

Sporting Life

We are planning to publish a series of articles on the importance of sport in people's lives. We would like you, the readers, to write us an article, addressing the following questions:

- How important is sport in your own life?
- Is too much emphasis placed on sport nowadays?

Write your article in 220-260 words.

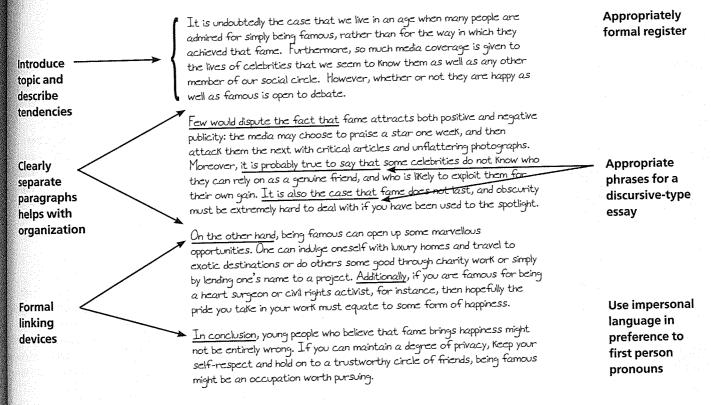
Essay

Your class has recently been doing a project on people who are currently famous. Your teacher has asked you to write an essay, giving your opinion on the following statement.

Many young people wrongly believe that fame brings happiness.

Write your essay.

Model answer



Task

You have recently had a class discussion on the role that money plays in people's lives. Your teacher has asked you to write an essay, giving your opinion on the following statement:

Making money has become too important to many people in our modern society.

Write your essay in 220-260 words.

Useful language for essays

Expressing an opinion

It is probably true to say that ... There can be no doubt that ... It is simply not the case that ... (see page 69 for further expressions)

Commonly held views

It is widely believed that ... No one would dispute the fact that ... Few people would contest/dispute (the fact) that ... It is generally agreed that ...

Saying what other people think

There are those who argue that ...
It has been suggested that ...
It is often claimed that ...
Opponents/Supporters/Proponents of (hunting) argue that ...

Referring to sources

All the evidence suggests that ...
A recent survey proved that ...
Judging by the comments made by ...
Interviews with (students) have revealed that ...

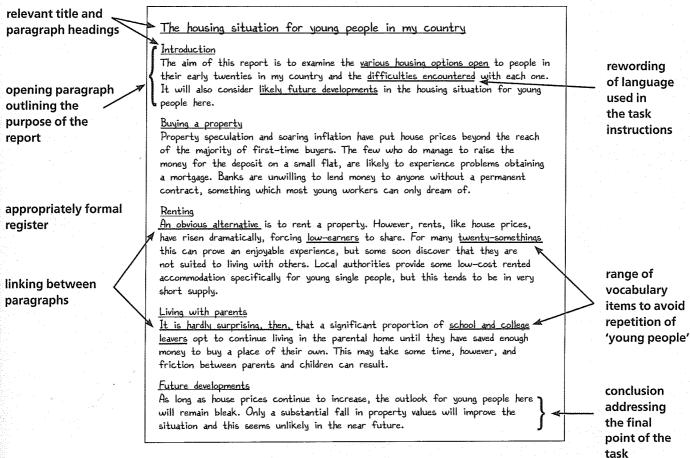
Report

An international research group is carrying out an investigation into the housing situation for young people around the world. You have been asked by the group to write a report about your country, including the following points:

- the different housing options available in your country for young people in their early twenties
- the problems faced by young people with each option
- possible future changes in the housing situation for young people in your country

Write your report.

Model answer



Task

An international research group is carrying out an investigation into employment prospects for young people around the world. You have been asked by the group to write a report about your local area, including the following

- the types of employment available for young people in your area
- the difficulties faced by young people searching for work
- possible future developments in the employment situation for young people in your area

Write your **report** in **220–260** words.

Useful language for reports

Introducing the report

The aim/purpose of this report is to examine/ evaluate/describe/ outline ... It will also include/consider/ suggest/recommend ... The report is based on a survey conducted among (college students).

Predicting the future

The outlook for young people/ jobs/the country is (far from) bright/optimistic/ depressing.

The future looks bleak/remains uncertain/is promising. This seems unlikely in the near/foreseeable future. (See also vocabulary of Possibility on page 209 of the Wordlist.)

Making recommendations

I would (strongly) recommend that (the school/company) should ..

In the light of the results of the survey, I would (strongly) advise against ... I feel it would be to our advantage if ...

Letter of application

You have seen this advertisement in an international magazine.

WRITERS REQUIRED

We are looking for people to write for this magazine about environmental issues in their local area that would be of interest to readers in other countries. We would like to hear from anyone who has:

- an interest in environmental concerns
- an awareness of environmental issues affecting their local area
- some experience of writing.

Send us a letter of application, explaining why you think you are suitable and describing two environmental issues currently affecting your local area.

Write your letter of application.

Model answer

formal register Dear Sir/Madam I am writing in response to your request for writers, which appears in this month's edition of 'Global reason for Concerns'. writing I am an active member of the Green Society at my university, where I am currently studying marine biology. The aim of the society is to raise awareness of environmental concerns amongst students and within the local community. As well as organizing debates on matters of local and global importance, we also publish a monthly journal to which I regularly contribute. relevant The economy of my region is largely based on forestry, farming and fishing and since it is likely that experience many of your readers live in areas with similar characteristics, I am sure they would be interested to read about the problems facing us. Last summer, for example, the petrol tanker 'Intrigue' sank off our coast, spilling large quantities of oil into the sea with devastating effects for marine wildlife and separate paragraphs the fishing industry. In addition, the forestry industry here has recently come under heavy criticism from for each environmentalists. The fast-growing eucalyptus is planted instead of trees which are native to the readers issue region. Unfortunately, however, the eucalyptus allows nothing else to grow below it, preventing other plants and animals from surviving on the forest floor. Readers who are unaware of this situation might learn a great deal from an article on it. I am convinced that issues like these would be of interest to people in other countries and I would $oldsymbol{1}$ very much like to have the opportunity to write about them for your magazine. expressing suitability and I look forward to hearing from you. desire for the job Yours faithfully Lisa Blanco

appropriately

reasons why the issues would be of interest to

Task

Either: a write your own answer to the task above; or **b** answer the following question.

WRITERS REQUIRED

We are looking for people to write for this magazine about people in their local area whose work, achievements or lifestyle would be of interest to an international readership.

Send us a letter of application, explaining why you think you are suitable and giving examples of two local people, living or dead, that you would write about.

Write your **letter of application** in **220–260** words.

(For useful language, see page 49 in Unit 4.)